

CALL TO ORDER

Deputy Mayor Dziubek opened the meeting at 7:00 p.m.

“Sunshine Law” Announcement: Adequate notice of this public meeting has been provided by the Annual Notice; faxed to the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk’s Office.

FLAG SALUTE

ROLL CALL - Present: Rob Haynes, Matt Severino, William Bischoff, Patricia Dziubek.
Absent: Frank Mazza
Others Present: J. Peter Jost, Esq., Attorney, John Reymann, Twp. Engineer, Grace Brennan, CFO, Ella M. Ruta, Township Clerk.

APPROVAL OF MINUTES

- a. Regular and Executive Session Meeting Minutes of April 2, 2008.

Mr. Bischoff had a comment on “Twp. CFO replied in affirmative” in correspondence section of the minutes when Mrs. Dziubek talked about Revolving Fund of the Small Cities rehabilitation program. She asked if properties listed in the correspondence were rehab or COAH. After checking the meeting tape the Clerk determined that the CFO’s answer was affirmative (yes). The Clerk then clarified the answer with CFO Brennan. She confirmed that the answer is “yes they are rehab and COAH”.

Also on page #13 in Mr. Bischoff’s report a word, “they” should be inserted in the last sentence of the first paragraph.

Mr. Bischoff made a motion to approve the said minutes reflecting the above amendments. Mr. Haynes seconded the motion. Vote – Ayes; Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion carried.

- b. Regular and Executive Session 1 and 2 Meeting Minutes of April 16, 2008.

Mr. Bischoff corrected page #3 of the regular minutes. Instead of “Mr. Severino asked if the fence should be held off”, it should say, “Mr. Severino asked if obtaining cost estimates for temporary fencing should be held off. The response from the Committee should be added as “yes.”

Mr. Bischoff made a motion to approve the said minutes reflecting the above amendments. Mr. Severino seconded the motion. Vote – Ayes; Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion carried

VISITORS

- a. Horse Trail Association

Mary Beth Gallagher, Hampton, Trail Association member, came before the Committee with a sign design and a map showing exact locations where the Horse crossing signs will be placed. Five sets (10 pieces) are going to be installed around the Township. Mrs. Gallagher asked if the Road Dept. could make the signs. After a brief discussion **Mr. Severino made a motion for the Road Dept. to purchase and install the signs, posts, and associated appurtenances not to exceed \$1,000.00. Cost to be charged to the Parks and Recreation line item. Mr. Bischoff seconded the motion. Vote – Ayes; Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion carried.**

At this time the Township CFO, Grace Brennan joined the meeting.

REPORTS RECEIVED

- a. Road Dept.- Week Ending 4/11/08; 4/18/08; 4/25/08
- b. Tax Collector – April 2008
- c. Environmental Commission
 - Mrs. Dziubek acknowledged and read a letter of resignation from Mr. Robert Nargi. He is resigning from his position as Chairman of the Union Twp. Environmental Commission effective May 1, 2008. **Mr. Severino made a motion to accept the resignation with regrets and thanks. Mr. Bischoff seconded. Vote – Ayes; Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion carried.**

CORRESPONDENCE

Mr. Bischoff mentioned the following:

- A letter from Assemblywoman Marcia Karrow with regard to the Governor's State Budget.
- Correspondence from the Highlands Council pertaining to Initial Assessment Grant Program for municipalities and counties within the Highlands Region. The grant would fund preliminary municipal Regional Master Plan Conformance activities. **Mr. Bischoff made a motion to move forward to look into the above mentioned assessment grant program. Mr. Haynes seconded. Vote – Ayes; Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion carried.**
- Re-confirmed with the rest of the Committee that the Regional High School Budget was cut a million dollars.
- May 14, 2008 is scheduled for a special meeting with Bd. of Ed. on defeated local school budget.
- A letter from NJDOT regarding I-78 Interchange modifications in response to Mayor Mazza's letter.

Mr. Severino mentioned the following:

- Letter from Atty. Jost to NJDOT in reference to tractor trailers stopping and standing along NJ Route 173 in Union Twp.

Mr. Haynes mentioned the following:

- Nothing concerning correspondence

Mrs. Dziubek mentioned the following:

- Asked about a letter written by Atty. Jost to Mr. Richardson, Open Space Administrator regarding Milligan Farm. Atty. Jost said he enclosed the "final" boundary survey with the letter and mentioned finalizing County's participation in the project.

PUBLIC COMMENTS - None

PUBLIC HEARING – 2nd reading

ORDINANCE #2008-4

AN ORDINANCE AMENDING CHAPTER II, ARTICLE XI, OF THE CODE OF THE TOWNSHIP OF UNION, HUNTERDON COUNTY, NEW JERSEY, AND PROVIDING FOR THE ESTABLISHMENT OF SHARED MUNICIPAL COURTS WITH ANOTHER MUNICIPALITY

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Mr. Bischoff made a motion to open the public hearing. Mr. Haynes seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

There being no questions/comments from the public, Mr. Haynes made a motion to close the public hearing. Mr. Severino seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

Mr. Bischoff made a motion to adopt Ord. #2008-4 on 2nd reading. Mr. Severino seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

OLD BUSINESS

Mr. Severino provided costs for temporary rental fencing at the Hoffman property. 300' of installed chain link, galvanized fencing at 8' height would be under \$2,000.00 per year.

Mrs. Dziubek emphasized unsafe areas at the property that have to be fenced off. She said that last night the property was vandalized, which makes it even more important to put up fencing. The incident was reported to the State Police and the County Park Ranger.

Option of demolishing unsafe underground garage on the property was discussed. Mr. Severino asked if quotes have been obtained on complete demolition of the building structure as an alternative option to renovation. Mr. Haynes will report to the Committee on the demolition contract in Executive Session.

NEW BUSINESS

- a. The following resolution was introduced for adoption:

**RESOLUTION #2008-78
DEFERRED SCHOOL TAX**

WHEREAS, the provisions of C. 63, P.L. 1991 (The Supplemental Municipal Property Tax Relief Act) under Section 13 required municipalities whose school tax year is on a fiscal basis to defer twenty-five (25) per cent of the maximum allowable amount and anticipate it into their budget over a four (4) year period beginning in budget year 1991, and ending in budget year 1994 as additional Municipal surplus to offset the local property tax levy for local purposes; and

WHEREAS, the provisions of C. 63, P.L. 1991 were amended in calendar year 1993 that changed the mandatory provision of the use of this deferred school tax to a permissive provision; and

WHEREAS, the revised provisions for electing to utilize the deferred school tax require the governing body to make such election by introduction of the municipal budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union that election be made to defer school taxes as of December 31, 2007, and be reflected in the Annual Financial Statement for the year 2007 as follows:

| | <u>FY-07-08 SCHOOL LEVY</u> | <u>MAXIMUM AMOUNT OF DEFER TAX</u> |
|---|---------------------------------|--|
| Local District School Tax | \$8,575,617.00 | \$4,287,808.50 |
| TOTAL MAXIMUM DEFER TAX 12/31/06-07 | | 4,287,808.50 |

| | |
|---|---------------|
| LESS-ACTUAL DEFER TAX 12/31/06 | 4,040,296.00 |
| INCREASE IN MAXIMUM DEFER TAX ALLOWABLE FOR CALENDAR YEAR 2007 | 4,390,296.00 |
| AMOUNT DEFERRED AT 12/31/07 | \$ 350,000.00 |

Mr. Bischoff made a motion to adopt above resolution. Mr. Haynes seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

b. The following resolution was introduced for adoption:

RESOLUTION #2008-79

UNION TOWNSHIP, HUNTERDON COUNTY Resolution Introducing by Title/Approving the 2008 Municipal Budget

WHEREAS, the Township of Union is holding a meeting on May 2, 2008 for the purpose of introducing the 2008 Municipal Budget and conducting other matters; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Union, Hunterdon County, new Jersey, that the Township of Union hereby petitions the Director of the Division of Local Government Services that the 2008 Local Municipal Budget be introduced and approved on May 2, 2008.

2008 UNION TOWNSHIP BUDGET

| | |
|---|-----------------------|
| Surplus Anticipated General Revenues | \$ 955,475.00 |
| Total Miscellaneous Revenue | 1,092,596.72 |
| Amount to be Raised by Taxes | 1,190,802.77 |
| Receipts from Delinquent Taxes | <u>250,000.00</u> |
| Total General Revenues | <u>\$3,488,874.49</u> |
| Operation Expenses: Salaries & Wages | \$ 813,367.00 |
| Other Expenses | 1,448,472.71 |
| Deferred Charges & Other Appropriations | 130,000.00 |
| Capital Improvements | 40,000.00 |
| Debt Service | 631,736.20 |
| Judgments | 0.00 |
| Reserve for Uncollected Taxes | <u>420,298.58</u> |
| Total Municipal Budget | <u>\$3,488,874.49</u> |

Mr. Haynes expressed his concerns regarding the budget with too many cuts that will limit ability to raise funds in the next year's budget. Grace Brennan, CFO, clarified. She stated that there are two caps when it comes to the budget. One is an appropriation cap, which is at 3.5% this year and if it is not used, is going to be banked next year. The other is a levy cap, which is currently set at 4%. The Township's budget is between 3.5% and 4% right now. She added the levy cap is fine.

Mrs. Dziubek commented on the need to decrease debt and debt service payments. She said that unless the municipal debt is reduced there is not going to be a significant change in next year's budget. One option to deal with this issue would be a referendum to approve a raise for an open space tax.

Mr. Severino suggested looking into selling some of the properties designated as open space. Deed restriction and conditions would be imposed to ensure that the properties remained as open space.

Mr. Haynes made a motion to approve 2008 Union Township Municipal Budget as introduced. Mr. Severino seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

c. The following resolution was introduced for adoption:

RESOLUTION #2008-80
CONDUCTING ANNUAL BUDGET EXAMINATION

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Township of Union has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township meets the necessary conditions to participate in the program for the 2007 budget year, so now therefore

BE IT RESOLVED, by the Mayor and Township Committee of the Township of Union that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officers certification. The governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law.)
3. That the budget is in such form arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and

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adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

Mr. Severino made a motion to adopt above resolution. Mr. Bischoff seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

At this time Grace Brennan, CFO, stated that an Ordinance to Exceed the Municipal Budget Cost of Living Allowance and to Establish Cap Bank has to be introduced prior to Budget introduction.

Atty. Jost advised introducing the above-mentioned ordinance, then go back, and reintroduce the 2008 Budget.

OUT OF AGENDA ORDER

NEW ORDINANCE – 1ST Reading

Deputy Mayor Dziubek read the following ordinance by title

NOTICE OF INTRODUCTION OF ORDINANCE

PLEASE TAKE NOTICE that the following Ordinance was adopted on first reading by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, at a meeting held on the 7th day of May, 2008. The Ordinance was then ordered to be published according to law. Notice is hereby given that said Ordinance will be considered for final passage at a public hearing to be held on the 4th day of June, 2008, at 7:00 p.m., or as soon thereafter as the matter may be reached, at the Union Township Municipal Building, 140 Perryville Rd., Jutland, N. J., at which time all interested parties will be heard.

Ella M. Ruta, Municipal Clerk

ORDINANCE #2008-5**CALENDAR YEAR 2008**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE
AND TO ESTABLISH A CAP BANK
WHEN THE COLA IS EQUAL TO OR LESS THAN 2.5 PERCENT
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S.A 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% or the Cost-of –living Adjustment (COLA), whichever is less, over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, in any year in which the COLA is equal to or less than 2.5% increase its final appropriations by a percentage greater than the COLA , but not to exceed the 3.5% rate as specified in the law, when authorized by ordinance; and

WHEREAS, the COLA for 2007 has been certified by the Director of the Division of the Local Government Services in the Department of Community Affairs as 2.5% and,

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WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, in any year in which the COLA is equal to or less than 2.5%, may, when authorize by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriation in either of the next tow succeeding years; and

WHEREAS the Township Committee of the Township of Union in the County of Hunterdon finds it advisable and necessary to increase its 2008 budget more than 2.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS the Township Committee hereby determines that a 1.0% increase in the budget for said year, amounting to \$21,874.25 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated, as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Union, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the 2007 budget year, the final appropriations of the Township of Union shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$76,559.88, and that the CY 2008 municipal budget for the Township of Union be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Mr. Bischoff made a motion to adopt the above ordinance on 1st reading and public hearing scheduled for June 4, 2008. Mr. Severino seconded the motion. Vote – Ayes; Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion carried.

OUT OF AGENDA ORDER – readopting resolutions #2008-78; 2008-79; 2008-80

a. The following resolution was re-introduced for adoption:

**RESOLUTION #2008-78
DEFERRED SCHOOL TAX**

A copy of above resolution is already included in these minutes.

Mr. Bischoff made a motion to adopt above resolution. Mr. Haynes seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

b. The following resolution was re-introduced for adoption:

RESOLUTION #2008-79**UNION TOWNSHIP, HUNTERDON COUNTY
Resolution Introducing by Title/Approving the 2008 Municipal Budget**

A copy of above resolution is already included in these minutes.

Mr. Bischoff made a motion to adopt above resolution. Mr. Haynes seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

c. The following resolution was re-introduced for adoption:

**RESOLUTION #2008-80
CONDUCTING ANNUAL BUDGET EXAMINATION**

A copy of above resolution is already included in these minutes.

Mr. Bischoff made a motion to adopt above resolution. Mr. Haynes seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

BACK TO AGENDA ORDER

d. The following resolution was introduced for adoption:

RESOLUTION # 2008-81**A RESOLUTION CERTIFYING THE TAX LEVY FOR THE NORTH HUNTERDON-VOORHEES
REGIONAL HIGH SCHOOL DISTRICT FOR THE 2008-09 YEAR**

WHEREAS, the proposed school budget general fund tax levy of the Board of Education of the North Hunterdon-Voorhees Regional High School District, County of Hunterdon, State of New Jersey, in the amount of \$44,727,188, was defeated by the voters at the annual election on April 15, 2008; and

WHEREAS, the Board of Education of the school district delivered the rejected proposed budget to the Township of Union as required by law; and

WHEREAS, the Township Committee of the Township of Union has consulted with the Board of Education and has reviewed the school budget and desires to certify the amount necessary to be appropriated.

NOW, THEREFORE, BE IT RESOLVED by the Township of Union, County of Hunterdon, State of New Jersey that certain revisions be made to the 2008-2009 Budget of the Board of Education of the North Hunterdon-Voorhees Regional High School District as follows:

| | | |
|----------------|--------------------------------|-------------------|
| 11-140-100-101 | Salaries of Teachers | \$ 437,000 |
| 11-1XX-100-270 | Health Benefits | \$ 51,000 |
| 12-000-252-730 | Admin. Info. Tech. | \$ 111,000 |
| 12-000-4XX-XX | Facilities Acq. & Const. Svcs. | <u>\$ 401,000</u> |
| | | \$1,000,000 |

That the Township Committee of the Township of Union certifies the tax levy of \$43,727,188 for the North Hunterdon-Voorhees Regional High School District. This represents a tax levy reduction of \$1,000,000 from the specified line items as listed above.

It is hereby certified that the budget is sufficient to provide a thorough and efficient education for the students of North Hunterdon-Voorhees Regional High School District.

Mr. Bischoff made a motion to adopt above resolution. Mr. Haynes seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

e. The following resolution was introduced for adoption:

RESOLUTION #2008-82

**RESCINDING RESOLUTION #2008-24 TITLED -EMERGENCY TEMPORARY
APPROPRIATION**

WHEREAS, the emergent condition with respect to the Sewer Line at Union Hill/Union Gap/Union Station Diner was funded by the owners of Union Station Diner,

NOW, THEREFORE, BE IT RESOLVED that resolution 2008-24 hereby be rescinded and that there will not be provided in the 2008 budget under title of Sewer Improvement the amount of \$15,000.00.

Mr. Haynes made a motion to adopt above resolution. Mr. Bischoff seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

f. The following resolution was introduced for adoption:

**RESOLUTION 2008-83
Re: Lookout Pointe Subdivision
Block 11, Lot 8
Toll Land IV, Limited Partnership**

WHEREAS, Toll Land IV, Limited Partnership (“developer”) posted a supplemental Bond No. 6402761 with the Township of Union on or about November 27, 2006, pursuant to condition #1 of the Amendment to Resolution of Approval adopted by the Union Township Planning Board on September 5, 2006; to guarantee the restoration of the exterior of the historic farmstead and the reconstruction and replication of the historic barn for townhouse use within the Lookout Pointe subdivision; and

WHEREAS, the Union Township Construction Department, the Union Township Historic Preservation Committee and the Union Township Planning Board have all confirmed that the historic bond reconstruction/replication and the farmhouse exterior restoration have been satisfactorily been completed; and

WHEREAS, said developer is presently in good standing and not in default with regard to any of its obligations as to said development, and good cause appearing;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey, that the developer’s supplemental bond No. 6402761 in the amount of \$1,500,000.00 is hereby discharged and released.

BE IT FURTHER RESOLVED, that the discharge of the developer's supplemental bond authorized herein shall be subject to and contingent upon the certification by the municipal Chief Financial Officer that developer's escrow account is current and the developer has paid all escrow bills, escrow deposits or other amounts due to the municipal escrow account; and

BE IT FURTHER RESOLVED, that except as modified herein, the original performance guarantee agreement dated October 19, 2005, and as amended, shall remain and continue in full force and effect.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Mr. Severino made a motion to adopt above resolution. Mr. Bischoff seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

g. The following resolution was introduced for adoption:

**RESOLUTION #2008-84
OPPOSING ROUND THREE
AFFORDABLE HOUSING REGULATIONS**

WHEREAS, the New Jersey Council on Affordable Housing has introduced regulations known as "Round Three Affordable Housing Regulations" which would mandate the planning for and provision of substantial numbers of affordable housing units in the municipalities of the State of New Jersey; and,

WHEREAS, the Township of Union opposes the Round Three Affordable Housing Regulations on a number of bases, including the onerous burdens placed on municipalities, builders and developers, and ordinary citizens without consideration of actual local needs or development patterns, and the actual economic forces of the housing and related services sectors in and around the municipalities, including those special needs in and about the Township of Union; and,

WHEREAS, the Township of Union has been contacted by a group of municipal leaders known as the "Seven Town Group" regarding support and participation in a challenge to the Round Three Affordable Housing Regulations; and,

WHEREAS, the Township of Union wishes to support the Seven Town Group's efforts;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey that the Township of Union expresses its support for the Seven Town Group's efforts in opposition to the Round Three Affordable Housing Regulations; and,

BE IT FURTHER RESOLVED that the Township Clerk and the Township Mayor, or their designee, are authorized to meet with and discuss further levels of cooperation with the representatives of the Seven Town Group and their counsel in opposition to the Round Three Affordable Housing Regulations; and,

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BE IT FURTHER RESOLVED that the Township Clerk and the Township Mayor are authorized to forward a copy of this Resolution to the New Jersey League of Municipalities and the municipalities affiliated with the Seven Town Group on behalf of the Township of Union.

Mr. Bischoff made a motion to adopt above resolution. Mr. Haynes seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

h. The following resolution was introduced for adoption:

**RESOLUTION #2008-85
PROCLAIMING MAY 2008 AS ALPHA-1 AWARENESS MONTH**

WHEREAS, Alpha-1-Antitrypsin Deficiency is a serious genetic disorder association with liver disease in infants, children, and adults, and lung disease in young adults; and

WHEREAS, Alpha-1-Antitrypsin Deficiency is the most common genetic disease for which liver transplants are performed in newborns; and

WHEREAS, one in thirty-seven people carry the gene for Alpha-1 Antitrypsin Deficiency; and

WHEREAS, 80,000 to 100,000 U.S. citizens are estimated to have severe Alpha-1-Antitrypsin Deficiency; and

WHEREAS, Alpha-1-Antitrypsin Deficiency was only identified in 1963 and is misdiagnosed and under diagnosed; and

WHEREAS, a need has been identified to increase Awareness and Detection of this misdiagnosed and under diagnosed disorder;

NOW, THEREFORE, BE IT RESOLVED, that the Township of Union of the County of Hunterdon does hereby proclaim **May 2008** as **ALPHA-1 AWARENESS MONTH** in the county of Hunterdon and urges the continuation of education to promote access to quality care and services for all people affected by Alpha-1-Antitrypsin Deficiency.

Mr. Severino made a motion to adopt above resolution. Mr. Bischoff seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

i. The following is memorialization of the proclamation that occurred last month:

**RESOLUTION #2008-86
APRIL 2008 AS National Autism Awareness Month**

WHEREAS, Autism is a Pervasive Developmental Disorder that manifests itself in the first three years of life, and affects the social, learning and behavioral skills of those affected by it; and

WHEREAS, Autism is currently estimated to affect 1 in every 94 people in New Jersey, and over one and a half million people in the United States of America have some form of and Autism Spectrum Disorder including High Functioning Autism, Autism, Asperger's Syndrome and Pervasive Developmental Disorder; and

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WHEREAS, Autism is said to affect boys four times more than girls and knows no racial, ethnic or social boundaries, and neither income, lifestyle, nor education affects the occurrence; and

WHEREAS, a single specific cause of autism is not known, but current research links it to biological or neurological differences in the brain, as well as environmental assaults and neurotoxins. Outdated theories and myths have been proven false, such as autism being a mental illness, or any fault of the mother; and

WHEREAS, accurate, early diagnosis and the resulting appropriate education and interventions are vital to the growth and development of the individual; and

WHEREAS, the diagnosis of autism is not reserved for the individual affected by it but that the entire family has to recover, and the stresses of rearing children with autism attribute to a divorce rate of nearly 85% in this community; and

WHEREAS, New Jersey offers a wide range of services and supports to this population through various organizations including the Autism Family Services of New Jersey, New Jersey Center for Outreach Services for the Autism Community (COSAC), Unlocking Autism, Parents of Autistic Children (POAC), The NJ Governor's Council on Autism, Impact, Parents for Autism Autoimmune and Vaccine Education (PAVVE), Vaccine Liberation – NJ Chapter, PACT, New Jersey Family Support Council, The Autism Center at the University of Medicine and Dentistry of New Jersey, Autism Speaks and CAN, the Organization for Autism Research, FACES, A-CHAMP, ARC of NJ, ASPEN, Autism Society of America, National Autism Association, Autism-In-Hunterdon and SPAN;

NOW, THEREFORE, BE IT RESOLVED, by the Union Township Committee of the County of Hunterdon does hereby recognize **April 2008** as **National Autism Awareness Month**, in the County of Hunterdon, State of New Jersey; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all New Jersey Governor Jon Corzine, all Boards of Chosen Freeholders in the State of New Jersey, all Hunterdon County Legislators and municipalities in the County of Hunterdon.

Mr. Bischoff made a motion to adopt above resolution. Mr. Severino seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

j. The following resolution was introduced for adoption:

RESOLUTION #2008-87
TOWNSHIP OF UNION RESOLUTION PROCLAIMING MAY AS
“MOTORCYCLE AWARENESS MONTH”

A Joint Resolution designating May as “Motorcycle Awareness Month” in the State of New Jersey

Whereas, Motorcycle riding is a popular form of recreation and transportation for thousands of people across the State and the nation; and

Whereas, A growing number of New Jersey citizens are choosing motorcycles as an alternative mode of transportation; and

Whereas, Motorcycles are convenient, provide fuel economy benefits to the environment, reduce traffic and parking congestion, and provide enjoyment to their riders; and

Whereas, Many automobile drivers do not anticipate routine encounters with motorcyclists in traffic; and

Whereas, All motorists need to operate with caution near motorcycles as they lack the protective armor of and are less visible than trucks and automobiles which increases the risk of serious accidental injury and death of motorcyclists; and

Whereas; In recent years, more than half of all motorcycle fatalities involved a crash with another type of vehicle; and

Whereas, Because a motorcyclist is more likely to die in a crash than an automobile driver or passenger , an increased knowledge and awareness of motorcyclists can lessen the occurrence of injuries and fatalities to motorcyclists; and

Whereas, Due to the increased number of motorcycles on the roads and highways of our State and because motorcycle awareness and safety is a concern to all, it is appropriate to set aside a time to alert all motorists to the number of motorcyclists on the roads and to help motorists become aware of the safety concern of motorcyclists; and

Whereas, In light of all these factors, it is important to heighten motorcycle awareness; now, therefore,

Be It Resolved by the Senate and General Assembly of the State of New Jersey:
C.36:2-97 "Motorcycle Awareness Month" May designated.

1. The month of May is hereby designated as "Motorcycle Awareness Month" in the State of New Jersey.
2. This joint resolution shall take effect immediately.

Mr. Severino made a motion to adopt above resolution. Mr. Bischoff seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

Mrs. Dziubek stated the Motorcycle Organization would like the Township to display a banner promoting public awareness of motorcycle safety.

Mr. Haynes asked who would put the banner up and at what location.

Mr. Severino suggested galvanized fence on Cty. Rt. 513 across from entrance to Wal-Mart.

The Committee agreed that the UT Road Dept. would place the banner.

- k. The following resolution was introduced for adoption:

RESOLUTION 2008-88
Re: RALPH G. LOEFFLER
BLOCK 30 LOT 1.05
19 COOKS CROSS ROAD
PITTSBURY, NJ 08867

WHEREAS, Ralph Loeffler did post an excavation bond in the amount of \$500.00 for work performed at Block 30, lot 1.05 in the Township, and

WHEREAS, the work and inspections are complete, and

WHEREAS, the construction department has requested that this bond now be released back to Ralph Loeffler,

NOW, THEREFORE, BE IT RESOLVED, that the excavation bond in the amount of \$500.00 be released to Ralph Loeffler,

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately

Mr. Bischoff made a motion to adopt above resolution. Mr. Severino seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

l. The following resolution was introduced for adoption:

RESOLUTION 2008-89
Re: Toll Brother's Inc.
Block 11.01, lot 22 Unit A, Unit D, and Unit E
Lookout Point Subdivision

WHEREAS, Toll Brother's Inc., did post excavation bonds in the amount of \$500.00 each for work performed at Block 11.01, lot 22 Units A, D, and E in the Township, and

WHEREAS, the work and inspections are complete and the Certificates of Occupancies have been issued, and

WHEREAS, the construction department has requested that these bonds now be released back to Toll Brother's Inc.,

NOW, THEREFORE, BE IT RESOLVED, that the excavation bonds in the amount of \$500.00 each, a total of \$1,500.00, be released to Toll Brother's Inc.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Mr. Bischoff made a motion to adopt above resolution. Mr. Haynes seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

m. The following resolution was introduced for adoption:

RESOLUTION #2008-
UNION TOWNSHIP, HUNTERDON COUNTY
2008-2009 PLENARY RETAIL CONSUMPTION LICENSE – RENEWAL

The above resolution was tabled due to missing tax clearance certificate.

n. **Motion** – HC Board of Chosen Freeholders considering request that NJDEP become the County Wastewater Management Planning Agency

It was the Twp. Engineer's recommendation that the Twp. Committee support the request. After a brief discussion, the Committee felt they did not have sufficient information to make a knowledgeable decision. Atty. Jost emphasized the importance of obtaining more information. Mr. Severino would like a written document explaining the duties and role of the proposed agency. Mr. Bischoff suggested that we ask the Freeholders what they need from us and what we might anticipate receiving in return. Engineer Reymann will look into the issue further and report to the Committee at the next meeting.

o. **Review and Recommendation** – Schmeid Tree Removal Application Bl. 22, Lot 40&41

Mrs. Dziubek stated that the zoning officer asked the Committee to review and make recommendation for the above-mentioned application. Engineer Reymann explained issues and problems connected with the application. He said that the Tree Removal permit was submitted last year and according to our Tree Ordinance, the Zoning Officer is not inclined to approve it. Mr. Reymann would like the Committee's outlook regarding this application.

It was Atty. Jost's recommendation that the Governing Body would not get involved with Tree Removal Applications. The Zoning Officer should follow the ordinance regarding tree permits.

After extended discussion, the Committee came to a consensus that the Zoning Officer should act on this application before any further steps are taken.

p. **Discussion** – Letter from the Construction Secretary

Construction Secretary was not present for the discussion; in an office memo, she asked for postponement until the next meeting.

q. **Resignation from Chairman Position of Environmental Commission.**

This item has been discussed and recorded earlier in the meeting.

NEW ORDINANCE – 1ST Reading

ORDINANCE #2008-5

CALENDAR YEAR 2008

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING
ALLOWANCE**

**AND TO ESTABLISH A CAP BANK WHEN THE COLA EQUAL TO OR LESS THAN 2.5
PERCENT**

(N.J.S.A. 40A: 4-45.14)

The vote and adoption of the above ordinance was recorded earlier in hereof these minutes.

The following ordinance was presented for introduction and 1st reading:

TOWNSHIP OF UNION
COUNTY OF HUNTERDON

NOTICE OF INTRODUCTION OF ORDINANCE

PLEASE TAKE NOTICE that the following Ordinance was adopted on first reading by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, at a meeting held on the 7th day of May, 2008. The Ordinance was then ordered to be published according to law. Notice is hereby given that said Ordinance will be considered for final passage at a public hearing to be held on the 4th day of June 2008, at 7:00 p.m., or as soon thereafter as the matter may be reached, at the Union Township Municipal Building, 140 Perryville Rd., Jutland, NJ at which time all interested parties will be heard.

ORDINANCE #2008-6

**AN ORDINANCE FIXING AND DETERMINING MUNICIPAL CLASS POSITION TITLES AND
SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF
UNION, COUNTY OF HUNTERDON, NJ – 2008**

BE IT ORDAINED, by the Township committee of the Township of Union, County of Hunterdon, State of New Jersey, the salary ranges per annum for the year 2008 for the following officers and employees shall be as follows:

Salaries are for a period of one year unless otherwise noted:

ADMINISTRATIVE

| <u>POSITION</u> | <u>2008 SALARY RANGE</u> |
|----------------------------------|------------------------------|
| Mayor | \$ 4,000 - 5,000 |
| Township Committee | 4,000 - 4,800 |
| Township Attorney | 6,500 - 15,000 |
| Township Clerk | 25,000 - 55,000 |
| Deputy Clerk | 0 - 20,000 |
| Tax Collector | 15,000 - 37,500 |
| Tax Assessor | 20,000 - 41,000 |
| Assessment Search Officer | 0 - 1,700 |
| Treasurer | 0 - 23,500 |
| Municipal Finance Officer (CFO) | 10,000 - 35,000 |
| Emergency Management Coordinator | 2,000 - 7,500 |
| 9-1-1 Coordinator | 0 - 4,000 |
| Deputy Emg. Mgm. Coordinator | 0 - 2,500 |
| Registrar | 0 - 1,500 |
| Clerical Assistant(s) | min. wage - 25./hr |
| Purchasing Agent | 250 - 1,500 |
| Housing Administrator – COAH | 1,000 - 10,000 |

CONSTRUCTION DEPARTMENT

| | |
|---------------------------------------|-----------------|
| Construction Subcode Official | 12,000 – 22,000 |
| Building Subcode Official | 12,000 - 22,000 |
| Fire Subcode Official | 5,500 - 10,500 |
| Plumbing Subcode Official/Inspector | 10,000 - 15,500 |
| Electrical Subcode Official/Inspector | 10,000 - 15,500 |

Temporary Part-Time Employees:

| | |
|---|-----------------------------|
| Substitute Construction/Building/Fire/Plumbing/Electrical Subcode Officials/Inspectors | \$25.00 per insp. - \$50.00 |
| Construction Official Secretary/Administrative Assistant | 15,000 – 42,500 |

MUNICIPAL COURT

| | |
|----------------------------|---------------------------|
| Judge | 12,000 - 25,000 |
| Administrator | 20,000 - 47,500 |
| Arrest After Hours | 4,000 max/ 1 yr. |
| Deputy Court Administrator | Min Wage/hr. - \$25.00/hr |
| Court Attendant | 50. - 100.00./session |
| Prosecutor | 10,000 - 17,500 |
| Municipal Public Defender | 3,000 - 8,000 |

PUBLIC WORKS DEPARTMENT

| | |
|--|--------------------|
| Parking Enforcement & Municipal Violations Officer | 0 - 5,000 |
| Foreman | 30,000 – 65,000 |
| Public Works Staff No. 1 | 30,000 – 46,000 |
| Public Works Staff No. 2 | 30,000 – 46,000 |
| Public Works Staff No. 3 | 30,000 – 46,000 |
| Public Works Staff No. 4 | 30,000 – 46,000 |
| Part-time/Emergency-by appointment | 8.00/hr - 15.00/hr |
| Parks Worker No. 1 | 8,000 - 13,500 |

LAND USE DEPARTMENT

| | |
|--|-----------------|
| Zoning Officer | 6,000 - 14,000 |
| Deputy Zoning Officer | 1.00 |
| Planning Bd./Bd. of Adj. Secretary(Combined) | 15,000 - 43,500 |

MISCELLANEOUS

| | |
|-------------------------------|------------------|
| Recycling Attendant | 9./hr - 13.00/hr |
| Recycling Coordinator | 4,000 - 10,000 |
| Clean Communities Coordinator | 10.00 - 14.00/hr |
| Dog & Cat Registrar | 2,000 - 6,000 |
| Dog Census | 0 - 1,200 |
| Dumpster Attendant | 10.00 - 13.00/hr |
| Dumpster Attendant Helper | 8./hr – 13.00/hr |

LONGEVITY PAY – In addition to the salary indicated above, each full time employee shall receive longevity pay after five (5) years of continuous service, beginning on or before March 15th, including any officially authorized leave of absence, sick leave or vacation. Longevity pay shall not include additional compensation, such as overtime; and shall be calculated as follows:

| | |
|-------------------------------|----------------------------|
| Fifth year salary x 1% | employed 5 - 9 years |
| Tenth year salary x 1% | employed 10-14 years |
| Fifteenth year salary x 1% | employed 15-19 years |
| Twentieth year salary x 1% | employed 20-24 years |
| Twenty-fifth year salary x 1% | employed 25 and more years |

HEALTH INSURANCE

Each employee and official covered under the New Jersey State Health Benefits Program through the Township of Union shall contribute five percent (5%) of the premium cost of such health insurance, excluding prescription coverage

MISCELLANEOUS –

If the provisions of any part of this Ordinance shall be judged invalid by any Court of competent jurisdiction, such order or judgment shall not affect or invalidate the remainder of this Ordinance; the provisions of this Ordinance are hereby declared to be severable.

This Ordinance shall take effect according to statute until further Ordinance by this Township Committee.

Atty. Jost recommended that before adoption on the first reading, the above ordinance should be amended by adding provision stating employees' contribution of 5% premium to the health insurance.

With inclusion of the amendments, Mr. Bischoff made a motion to adopt the above ordinance on 1st reading and public hearing scheduled for June 4, 2008. Mr. Severino seconded the motion. Vote – Ayes; Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion carried.

REPORTS

a. **Engineer's Report** – Mr. Reymann reported the following/written report submitted:

- Van Syckel's Road; bid opening is scheduled for next Tuesday at 10:00 a.m.
- Applications to NJDOT for 2009 Municipal Aid are due by June 20, 2008. The application for Perryville Rd. will be submitted for Committee review this week
- Edna Mahan Frontage Road – NJDOT has responded in a letter dated April 30, 2008 to the Mayor's letter of February 19, 2008. The letter states the Township will be contacted for a meeting in the near future.
- Grand Colonial – full cutoff lights have been installed. The Developer has requested a reduction of the performance guarantee bond. Engineer Reymann recommended that the bond be reduced by 30%.

The following resolution reducing the bond was introduced for adoption:

RESOLUTION 2008-90
Re: Grand Colonial Site Plan
Performance Guarantee Reduction

WHEREAS, FDRA, LLC ("developer") has requested a reduction in their performance guarantee for the project known as Grand Colonial Restaurant – Site Plan; and

WHEREAS, Township Engineer John D. Reymann, P.E. has recommended that the original performance guarantee of \$515,508 may be reduced to 30% of the original figure, or \$154,652.40, and good cause appearing;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey, that the developer's performance guarantee in the original amount of \$515,508 is hereby reduced to the following:

| | |
|--|---------------------|
| Cash or Letter of Credit (10%) | \$ 15,465.24 |
| Surety Bond #B988808-016515 Issued by: American Southern Insurance Company | \$139,187.16 |
| Total | \$154,652.40 |

BE IT FURTHER RESOLVED, that the said bond reduction shall be contingent upon the developer being current in all other obligations under its Performance Guarantee Agreement with the Township of Union, including its professional escrow account.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Mr. Haynes made a motion to adopt above resolution. Mr. Severino seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

- Estimated cost of work to eliminate drainage/flooding problem on Van Syckel's Corner Rd. and Coachman Dr. would be approximately \$8,600.00 if completed by the Road Dept., or \$20,930.00 if completed by a contractor.
- Attended May 1st meeting on the County Transportation Plan. Mr. Nargi was recognized for his contribution at that meeting.
- Stormwater report is attached to the written report for the Committee review.

Mr. Severino asked if either the Twp. Attorney or Engineer had a chance to check into the speed limit on Finn Rd. that was discussed at the last meeting. It was determined at that meeting that it is a rural road and the speed limit would be 50 MPH. No verification was done regarding this matter. Attorney Jost stated that there is no mention of speed limit on Finn Rd in the Township Code. Atty. Jost will write the letter to the NJDOT. **Mr. Severino made a motion to authorize Twp. Engineer Reymann to submit a written request to the State asking to conduct speed survey on Finn Rd. Mr. Haynes seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.**

b. **Attorney's Report** – Mr. Jost reported the following:

- Atty. Jost had matters for Executive Session.
- Today he attended Property Tax Appeal Hearing that he would like to discuss briefly in Executive Session.
- He had asked three Insurance Agents to come to the next Committee meeting to do presentation of their services to be considered for UT Insurance Risk Management Agents.

c. **Mayor's Report**

- **No report due to absence.**

d. **Committee Report**

Mr. Bischoff reported the following:

- Had a personnel issue for Executive Session.

Mr. Severino reported the following:

- Nothing to report at this time

Mr. Haynes reported the following:

- As directed at the previous meeting, contacted Mr. Lonegan at Green Acres regarding inspection of the Township's Green Acres property. No response as of today.
- Asked the Committee that purchase of the riding lawn mower approved by ordinance last year be utilized. Mr. Herman, Road Foreman, has recommended Cub Cadet 22 HP, 50 In. Hydrostatic Zero Turn Rider. The exact price is \$2,999.00.

Mrs. Dziubek asked the record to reflect that at 9:19 p.m. Mr. Severino temporarily left the meeting. She asked for a brief recess.

Mr. Severino rejoined the meeting at 9:22 p.m.

Mr. Bischoff made a motion to purchase the above-described riding lawn mower for the price of \$2,999.00 with funds previously encumbered by ordinance for mowing equipment. Mr. Haynes seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

Mrs. Dziubek reported the following:

- Attended a COAH meeting at the County. Each municipality was presented with a map on Land Analysis and Vacant Land, as determined by COAH. The map was displayed on the wall for informational purposes. Talked with Mary Beth Lonergan regarding the issue as well as Mr. Koenig, Esq. Mrs. Dziubek is still waiting for response from Mr. Koenig. She also announced that a meeting of the seven-town group is scheduled for tomorrow in Clinton Twp. regarding COAH. A discussion will be held to appeal regulations. Affordable Housing Developers gave presentation on regulations when RFP for such development is requested.
- Another ruling was passed recently on COAH rules because of all appeals and public comments submitted. Several amendments to already established rules were proposed.
- DCA has contacted us regarding the Milligan Farm. A representative from DCA is coming on May 16, 2008 to inspect and evaluate the site in order for the Township to receive a grant for a municipal land acquisition. Mrs. Dziubek asked the Committee if representatives from Carl Hintz's office should attend this meeting. The Committee has agreed to two (2) people representing Mr. Hintz's office.
- Mary Beth Lonergan has prepared the draft of RFP proposal for the Committee's review and comments.

e. **Clerk's Report** - None

PUBLIC COMMENTS - None

PAYMENT OF THE BILLS – Mr. Haynes moved that all claims against the Township of Union as appearing in the Claims Register of this date be paid and that all checks listed hereinafter be issued in payment thereof. Mr. Bischoff seconded. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion carried.

At about 9:40 p.m. Twp. Engineer left the meeting.

EXECUTIVE SESSION

At approximately 9:40 p.m., the following resolution was introduced for adoption:

RESOLUTION #2008-91 EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting; and

WHEREAS, the Union Township Committee has deemed it necessary to go into closed session to discuss certain matters which are exempt from the public.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Union will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: Contract Negotiations,

Personnel, Tax Appeal Litigation and Potential Litigation.

Mr. Bischoff made a motion to adopt the above resolution. Mr. Haynes seconded. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

At approximately at 11:00 PM, Mr. Bischoff made a motion to return to the regular meeting, Mr. Severino seconded. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

After returning to the Regular Session of the meeting the following motions were offered:

Mr. Bischoff made a motion to authorize Mr. Severino to arrange for installation of temporary fencing around portions of the Hoffman House where dangerous conditions appear. This should be done as soon as possible and not to exceed \$3,000.00. Mr. Haynes seconded the motion. . Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

Mr. Bischoff made a motion to authorize the Twp. Clerk to advertise for an Administrative Assistant to the Clerk. Mr. Severino seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek. Motion Carried.

ADJOURNMENT – There being no further business to come before the Township Committee at this time, Mr. Bischoff made a motion to adjourn. Mr. Severino seconded the motion. Motion carried by unanimous favorable roll call vote.

Meeting adjourned at approximately 11:03 p.m.

Respectfully submitted,

Ella Malecki Ruta, RMC
Municipal Clerk